

# CORNWORTHY PARISH COUNCIL

**Minutes** of Cornworthy Parish Council meeting  
Held in the Village Hall on **Monday 3<sup>rd</sup> February 2020 at 7.30pm**

**Present:** Cllrs: Kirkland (Chairman), Bradley, Carver, Fry, Hunt, Matthews, Worthington  
District Cllr McKay

**In Attendance:** Linda Maby (Clerk), Mr Martin Rich (part time)

## **Draft minutes subject to change at the next meeting**

### **Presentation by Martin Rich, Project Advisor, of Devon Communities Together re Council Emergency Plan Preparation Support and Assistance (7.30 to 8.00pm)**

Mr Rich explained that since the 2004 Civil Contingencies Act, all Emergency Services are required to work together to plan for an integrated service approach to respond to emergency events. Devon Communities Together (DCT) are the community reach element of this and are part of the Devon Community Resilience Plan which is concerned with creating local emergency plans with a strong community involvement. This is primarily driven by an emergency council which is concerned with mitigating the impact of major events such as floods and weather events and particularly the possible consequences on communities of climate change. He explained that there are templates to help communities think in terms of creating their own emergency plans and carrying out risk assessments and contingencies such as identifying local places of refuge. Parish Councils often take the lead on this but often work with a nominated sub group comprising people with local knowledge and perhaps those who have some experience of dealing with emergencies.

Resources are available to assist in this through

- help in drawing up emergency plans eg. how to prepare for a major incident
- training/workshops
- six monthly meetings of parishes who have plans NB. At the last meeting in November, 80 parishes were represented.
- Drawing up a formal framework eg as a platform to move forward regarding environmental issues./ how parishes are going to tackle climate change/ what communities can do to play their part.

During the latter part of 2020, DCT are looking to produce a handbook as a toolkit.

Cllr Fry, as Cornworthy Parish Council Climate Change representative asked the clerk to investigate templates available which may be of use to assist in the completion of our own Climate Emergency Plans. Clerk to put on March Agenda.

Chairman thanked Mr Rich who then left the meeting.

### **1.0 Preambles**

- 1.1 Emergency Exits
- 1.2 Apologies received from County Councillor Hawkins

### **2.0 Declarations of Interest**

Item 8.2 (b) : Councillor Hunt

### **3.0 Minutes**

#### **3.1 Approval of Minutes**

The minutes from the Parish Council Meeting held Monday 6<sup>th</sup> January 2020 were approved by all and duly signed by Chairman Kirkland.

**NB. District Councillor John McKay asked could he give his report at this point so he could make an early departure from the meeting. Chairman Kirkland agreed.**

District Councillor's Report:

- Cllr McKay advised that South Hams District Council has been awarded £400,000 to address climate change but decisions have not been made on how to administer this yet.
- There are ongoing discussions about setting the budget for the £3million fund available for Economic Development
- SHDC are to use greater enforcement powers to address the issue of Travellers.

- Details of the changes in the waste/recycling scheme to be introduced in September will be available at the March meeting
- The issues with traffic calming measures on the A381 at Harbertonford are ongoing  
Before Cllr McKay left the meeting, Cllr Kirkland asked could he investigate progress on two outstanding enforcement cases. Cllr Kirkland also provided Cllr McKay with a completed application form for locality funding to support the purchase of a new council noticeboard for Allaleigh.  
Councillor McKay left the meeting.

#### 4.0 Matters Arising From Minutes

- 4.1 Item 5.4: Devon Air Ambulance Lighting Mast: Steve Atwell from Western Power Distribution (WPD) has arranged for the cable to go under the road on Wednesday 5<sup>th</sup> February around 9am. This will mean access towards Dittisham will be restricted for a couple of hours. Clerk to inform Carpenter Oak.

#### 5.0 Local Issues

- 5.1 Enforcement cases : no new cases
- 5.2 Sheep Worring By Dogs : a parishioner's e mail had highlighted a recent dog attack on her sheep which resulted in her animal being destroyed. The Police had not been informed as it was not known who the dog owner was. However, Cllrs felt that a report should be filed with the Police and other land/sheep owners alerted. Clerk to advise.
- 5.3 Winter Road Gritting : Lisa Edmonds from Devon County Council Highways Department had visited the village and Ashprington with the Gritter Lorry the previous Friday to highlight the particular problems facing the Gritter driver when attempting to negotiate passage through the villages, especially with the problem of parked vehicles and overgrown hedges. She highlighted that whilst the 499 plus population of the villages served met the criteria for a gritting service, if problems continued to be experienced, this service is threatened with being terminated. Clerk to write this up for the Parish magazine.  
Cllr Hunt to speak to owners of overhanging branches to advise on pruning.  
Cllr Kirkland showed the meeting the yellow Gritter notices for display in the village prepared by Richard Maby. Cllr Bradley asked that Richard be thanked for this. Clerk to action.

#### 6.0 Highways

Clerk to report two potholes at the bottom of Priory View and the top of Butts Lane.

#### 7.0 Planning

No planning notices this month

#### 8.0 Finance and Records

- 8.1 Receipts  
(a) 25p bank interest 9<sup>th</sup> January 2020
- 8.2 Payments  
(a) £264.16 : Mrs L Maby – Clerk's Salary for January  
Payment proposed by Cllr Kirkland, seconded by Cllr Carver  
(b) £385.00: Steve Hunt Garden Maintenance – Works to Parish Footpaths  
Payment proposed by Cllr Fry, seconded by Cllr Matthews  
(c) £30.00: Cornworthy Village Hall – Associate Membership  
Payment proposed by Cllr Hunt, seconded by Cllr Bradley
- 8.3 Bank Balance at 17/1/2020  
Total: £18,542.44 Current account: £12,681.36 Savings account: £5,861.08  
Allocated: Cornworthy PC: £17,992.55  
Charleycombe Wood: £108.01 P3: £441.88

#### 9.0 Reports

- 9.1 Clerk : advised that the Allaleigh noticeboard is under construction and that the information boards for Bow Wood have been received by Mr Tuppen. Clerk advised the meeting that the recently formed Cornworthy Village Facebook page has over 60 members and is working well. She suggested that the Council should have its own Facebook page which could more readily 'talk' to parishioners about council matters and information. Cllrs agreed and clerk to progress.
- 9.2 Tree Warden : no report
- 9.3 Defibrillator : all working well
- 9.4 Village Hall : Cllr Carver informed of two forthcoming fund raising events, a 'Taste of Italy' supper on the 14<sup>th</sup> March and the Annual Dog Show on the 16<sup>th</sup> June.
- 9.5 District Councillor : see earlier
- 9.6 County Councillor : not present

#### 10.0 Correspondence/Invitations

10.1 'Wonderful Villages' Photo Competition : this is an opportunity to win money for Village Halls and will be displayed on noticeboards. Closing date is the 15<sup>th</sup> March.

10.2 South Devon and Torbay Community Grants Fund : Cllrs discussed the opportunity of applying for money for a Cornworthy allotment project. Clerk to progress.

#### **11.0 100 February Club Draw**

1<sup>st</sup> : 106 Mrs A Shepherd

2<sup>nd</sup>: 7 Mrs S Hartnell

3<sup>rd</sup>: 47 Ms J Hannah

**The meeting closed at 9.05pm**

The next Parish Council Meeting is on **Monday 2<sup>nd</sup> March 2020 at 8.00 pm**